



Title: Parents as Teachers (PAT) Parent Educator
Reports to: Senior Manager of Home Visitation Programs
Status: Full Time, Non-Exempt
Compensation (Hourly): \$19.69/hour (Position is grant funded with a set rate)
Schedule: 8:30am-5pm M-F

Mission of Focus Points Family Resource Center:

To build better communities by strengthening families.

Scope of Organization:

For 30 years, Focus Points has worked successfully to transform the lives of low-income and working families in Northeast Denver and beyond. Focus Points serves over 3,000 participants each year, most of whom are Spanish-speaking immigrants. Focus Points is strongly committed to our values around collaboration, equity, integrity, and solidarity which add to our four pillars:

- **Family support:** advancing family sustainability through classes, one-on-one case management, and basic needs support using a goal setting and strengths-based approach.
- **Education:** catalyzing success for children and adults by providing training and skill-building opportunities.
- **Community resources:** connecting people to other programs and resources to advance health equity, financial stability, networks, and community.
- **Economic Inclusion:** driving long-term economic stability in families and communities by leveraging social and financial capital to connect adults with opportunities for economic mobility.

Position Summary:

The Parents as Teachers (PAT) Parent Educator will be certified in the PAT program model and will ensure the delivery of the PAT curriculum into the homes of our families (both Spanish and English speaking) with parents of children from pregnancy to age 3. This position is responsible for providing a comprehensive home visitation program implementing the PAT evidence-based model. This strengths-based program uses parent coaching to provide developmental screening, Family Service Plan development, home visitation, Family Connections group sessions, and connections to community resources and services.

Responsibilities & Activities

- Attend all required training certifications hosted by PAT National, Parent Possible, and the Family Resource Center Association as soon as possible after employment.
- Provide a comprehensive Parents as Teachers program.
- Accept referrals, contact families to schedule home visits.

- Collect child health and developmental information; determine other screenings which may be required.
- Conduct developmental, hearing, and vision screenings.
- Assess family strengths and resources, using the Colorado Family Support Assessment (CFSA) 2.0 tool, including informal support systems.
- Plan and provide Family Connection Group Meetings once a month, in collaboration with the PAT manager and other Parent Educators.
- Helps guide program in maintaining and achieving DEI (Diversity, Equity, and Inclusion) standards as set by the organization.
- Collaborate across Focus Points programs and attend organizational events and meetings as needed.

Required Competencies

- **Relationship Building & Interpersonal Skills** – The ability to connect with and establish strong, trusting relationships with each family so that all PAT participants feel comfortable and secure within their relationship with their home educator.
- **Technology Proficiency** – Ability to independently work on computers, use the internet, and Microsoft Office 365, to complete data entry requirements, send emails, participate in virtual meetings, and conduct virtual home visits.
- **Organization and Prioritization** – Manage time, energy, and workspace to ensure maintenance of accurate files and data, meet all deadlines, accomplish all assigned tasks successfully, and maintain a caseload of 16-17 families each program year.
- **Growth mindset** - Enhances challenges, believes that abilities can be developed through dedication and hard work and that setbacks are opportunities for change and growth, to continue to improve the caliber of the PAT program through acquisition of new skills, process improvement initiatives, and positive change management.
- **Resourcefulness and Initiative** – Ability to seek out information and solutions independently, seek guidance when necessary, and recognize tasks that need completion without prompting, to mitigate issues before they arise.

Preferred Competencies

- **Data Entry and Monitoring** – Ability to use internal databases (specifically, Visit Tracker) to enter accurate PAT participant data regarding home visits, developmental screening results, etc.
- **Cultural Awareness and Responsiveness** – Supports PAT families in a culturally responsive manner which reflects their values, needs, and personality to provide high quality services to all families and further the agency's mission of equity and inclusion.
- **Proficiency in English** – Understand, speak, read, and write in English as necessary

Diversity Statement

Personal or professional commitment to diversity, equity, and inclusion as demonstrated by persistent effort, active planning, allocation of resources and/or accountability for diversity and inclusion outcomes. Applicant must share a commitment to anti-racist work.

Benefits

- Medical (Kaiser Permanente), Dental (Delta Dental of Colorado), Vision (VSP)
- Flexible Spending Account/Dependent Care Account
- Basic Life, AD&D Life Insurance coverage (Employer paid)
- Short term disability (Employer paid)
- Supplemental Accident Protection Coverage
- Employee Assistance Program (EAP)
- Simple IRA Plan with Employer 3% Match (TIAA)
- FAMLI – Family and Medical Leave Insurance

Perks of this Role

- Paid personal leave & sick leave
- Paid holidays & vacation
- Paid breaks throughout the year (Summer, Fall, Winter)
- Paid Sabbatical Program at 3 and 5 years of employment
- Company follows DPS for closures and delays due to inclement weather
- Casual Work Attire
- Wellness programs through Kaiser Permanente
- DEI initiatives
- Hybrid/Remote schedule for eligible roles
- Work culture teambuilding
- Fun work events
- Community partnerships

To Apply

Send cover letter, resume with email heading “Parents as Teachers (PAT) Parent Educator, and three professional references to Glenda Caridad, Senior Manager of Home Visitation at Glenda@focuspoints.org. Applications will be accepted through 5/1/26 with position start date of 5/15/26.

Focus Points Resource Center is an equal opportunity employer and prohibits unlawful discrimination on the basis of age, race, sex, color, religion, national origin, disability, military status, genetic information, ancestry, creed, gender identity or expression, and sexual orientation, or any other status protected by applicable federal, state or local law